

## Supply Chain Executive

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Company: Apparel Group

Location: Bahrain

Category: other-general

### JOB DESCRIPTION

**POSITION OBJECTIVE** - The position holds responsibility to ensure inventory is maintained above set par levels at all times for the entire region i.e. U.A.E, Oman, Qatar, Kuwait, Saudi Arabia and Bahrain.

- Oversee the flow of supply of goods both in bounds and out bounds, and efficient decision making to avoid stock out situations or expiries.
- Achieving Departments objectives by ensuring there are no stock out situations at any given time across the regions and also find solutions to avoid expiries.
- Represent the brand by maximizing and contributing to the supply of goods both in and out sales within the region through exceptional logistics and Supply Chain experience.

#### Key Responsibility

- Achieve quantitative measures of performance in the following areas: Procurement of Goods with overseas suppliers, cost effective means of shipping both inbound and outbound, ensuring all movements are within the guide lines of the concerned government authorities rules and regulations, timely payment to the overseas supplier's, Reconciliation basis value and stock quantities, monitoring stock status (available, held, m-inspect, expiry quantities).
- Ensure supply of goods are made in the most cost effective move of transport and within the best transit time available. - Monitoring and ensuring that the right temperature is maintained at all times during the transportation of goods to ensure highest quality standards are maintained at all given times. - Adhere and enforce Company SOP, Policies and

procedures loss prevention audit guidelines at all times. Also create measures to ensure compliance by our service providers. - Oversea and support all regions to meet the guidelines set by the respective concerned govt. authorities.

- Monitor the supply movement across the regions.

- Share valuable information, knowledge with your subordinates, train on logistic perspective, govt. guidelines, teamwork, and other etiquettes as per the company and brand requirements.

- Interpret and make decision on operations and stock situations based on inventory positions across the region.

- Communicate loop holes in the supply chain and effective measures to overcome these loop holes, and other related information to the Sr Supply Chain Manager, giving product availability updates whenever requested by any of respective Managers in the F&B team.

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