

Recruitment Consultant

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Company: Business Umbrella

Location: Manama

Category: business-and-financial-operations

RecruitmentConsultant

Location: Remote

We are a leading staffing and recruitment firm and we are seeking an experienced and motivated Recruitment Consultant to join our team. The ideal candidate will have a strong background in sourcing, attracting, and placing top talent in a variety of industries.

Responsibilities:

- Build and maintain relationships with clients to understand their business needs and help them identify and hire top talent

- Source and attract candidates using various sourcing strategies, including social media, job boards, and professional networks

- Conduct initial screenings, interview candidates, and provide recommendations to clients for hiring

- Manage the full life cycle of the recruitment process, including offer negotiations and onboarding

- Keep up-to-date with market trends, competitor activity, and industry developments to stay ahead of the competition

- Develop and maintain strong relationships with clients and candidates, building a network of professional contacts to support future business growth

Meet and exceed targets and KPIs to ensure the success of the business

Requirements:

A Bachelor's degree in Human Resources, Business Administration, or a related field

A minimum of 2 years of experience in recruitment, preferably in an agency setting

Strong communication, interpersonal, and relationship-building skills

Ability to work independently and as part of a team

Results-driven and highly motivated with a proven track record of success in recruitment

Knowledge of the latest recruitment tools and technologies

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