

Academic Head

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Company: Talent International School

Location: Bahrain

Category: other-general

Contract Length: 2 months Number of Vacancies: 1 Student Level:

University

Eligible Candidates:

Director/Principal, District/Regional Level Administrator

School Requirements:

Education Required: Master

Minimum Teaching Experience: 10 years of teaching experience

Required Certificates: Teaching Credential/License

Job Benefits:

Ticket, accommodation, and medical insurance.

Job Description:

Main Role:

To uplift the quality of teaching and learning in the school

Responsibilities:

Liaise with teachers for all grades in all 3 branches and ensure the same pace.

Develop and implement policies, programs, and curriculum activities, that promote the educational development of students.

Provide support and professional development of staff members if needed.

Supervise teacher's performance, directly and/or indirectly

Conceptualize the broad goals of the school and plan accordingly to ensure that procedures and schedules are implemented to carry out the total school program.

Enhancement of Personnel Skills: provides activities that facilitate the professional growth of the school staff and enhance the quality of the instructional program.

Evaluate student progress in the instructional program by means that include the maintaining and analyzing of up-to-date student data.

Facilitates Organizational Efficiency: maintains inter-school system communication and seeks assistance from central office staff to improve performance.

Orients and assists new staff and new students and provides opportunities for their input in the school program.

Monitors the quality of teaching and learning in the school

Teacher appraisals and observations

Analyze student data and Track Student performance and academic performance

Create and track remedies for low achievers

Create and track remedies for high achievers (Honor Roll)

Supervising HOD's

Follow up on Lesson plan submission

Ensures that all teachers have the necessary resources and training to teach.

Monitor all teachers and their teaching conduct and their teaching strategies and conduct.

Liaise with the examination officer regarding external board exams.

To play a role in the teaching of the programs, and in the formative and summative assessment of the participants' work.

To ensure appropriate benchmarking of our programs, for example through holding external

roles such as external examiner and course reviewer, and by leading, developing, and participating in local and national networks.

To represent the school in external events and professional associations.

To investigate and follow up on any complaints regarding teachers

To work closely with school administration and with teachers to raise school standards and to ensure high-quality teaching.

Perform any other task asked by the Admin

This is a Direct to School Job This is a Direct to School Job About the School:

Talent International & The Infant School, licensed by the Ministry of Education in the Kingdom of Bahrain offers a first-class Cambridge & English National curriculum with a grade system for primary, intermediate, and secondary pupils of ages 3 months to 18 years old. We aim to provide a friendly and family-like environment, making our students feel welcomed and thus attend school willingly.

Established in 1971 as a preschool, Talent International continued to grow along with its students. We have continually catered for our higher-stage students and recently opened our daycare unit for children starting 3 months old. Our first branch in Riffa was opened in 1988 and is operating on the same basis as the main branch.

The school aims at preparing students for the Cambridge IGCSE /AS and A- levels, at the end of Grades 9, 10, 11, and 12 as well as internal secondary school exams. The school is recognized as an official Edexcel learning and examination centre as well as a Cambridge Associate school.

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Teaching in Bahrain allows educators to get to know this small but powerful island nation. Teaching jobs in Bahrain offer excellent salaries and benefits.

Capital: Manama Language: Arabic Population: 1.2 million Currency: Bahraini Dinar (BHD)

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